



COLLECTIONS POLICY

SUBJECT: RURAL PLANNING AND DEVELOPMENT

General Purpose

The general purpose is to collect materials in the subject of Rural Planning and Development to support research and graduate teaching to the Masters level.

Rural Planning and Development is an interdisciplinary graduate program spanning many academic units in the Social Sciences, Physical Sciences, Natural Sciences, and Humanities. Its primary focus is planning rural land use and development, improving the quality of life for rural people, and conserving natural resources and environmental quality.

Collection development should be maintained at the current collecting intensity objectives by the effective use of funds available each year.

Languages

Primarily English, but publications in other languages may be collected as demanded by research needs.

Geographic Areas

Primary emphasis is placed on Canada and developing countries, e.g., in Africa or East Asia.

Chronological Limitations

Theoretically there are no limitations. However, material with a recent imprint is preferred.

Types of Material Collected

Monographs, periodicals, and research reports are emphasized in print or microform format, but other types of materials may be considered (e.g., CD-ROM or audio visual).

Types of Material Excluded

Normally manuscripts, rare books, patents and computer software are not acquired.

Access and Related Resources

Many external resources can be identified through the Library's catalogue. A broad spectrum of additional information and collection resources may be made available through cooperative arrangements and be accessed via library servers, the Internet, document delivery, and interlibrary loan.

Subjects and Collection Levels

Subject	Existing Collection Strength	Current Collecting Intensity Objective
Rural Community Development in Canada	4E	3E
Resource management planning		
Municipal land use planning		
Community planning and development		
National (selected), International and Regional Rural Development	4E	3E
Program and project planning		
Human resource and social services planning		
Natural resource planning		
Settlement and area planning		
Rural Planning and Development Theory and Methodology	4E	3E
Rural Land Use and Transportation		
Law and zoning in Canada	4E	4E
Law and zoning in other countries	3E	3E
Public Administration	3E	3E
Local, regional or national levels		
Agricultural Economics	4E	3E
Extension services		
Water resource management		
Environmental Technology Management	3E	3E
Pollution		
Natural and wildlife conservation		
Forestry		
Fisheries		
Demography	3E	3E
Urban-rural migration		
Northern and native development		
Disadvantaged, elderly, and poor		

For related resources, see other collections policies for Land Resource Science, Geography, Political Studies, Environmental Biology, Agricultural Economics and Business, Consumer Studies, Economics, Landscape Architecture, Sociology and Anthropology, Rural Extension studies, and Hotel and Food Administration.

The attached Appendix indicates collection levels.

Archival and Special Collections

The University Library actively collects manuscript (archival) material related to rural projects in Ontario (and other provinces), and to overseas development projects in which the University has participated.

4E

Agricultural and regional history materials are two areas of special collections which contain material of interest to rural planning. Listed below are some of the major collections which contain relevant material.

University Related Archives

Department of Agricultural Engineering Correspondence, 1927-1965

Papers of Professor O.M. McConkey, Department of Field Husbandry, 1917-1974

Guelph-Ghana Project, 1970-1978

Macdonald Institute Reference Library, ca. 1904-1960

Special Collections

Agricultural History

E.S. Archibald Papers, 1929-1962

Wilfred L. Bishop Collection, 1925-1977

Ontario Institute of Agrologists records, 1953 -

Ontario Farm Movement records

Co-operative Union of Ontario records

Regional History

Hoodless Family Papers, 1890-1966

Rural Development

Canadian Council on Rural Development (CCRD)

Helen C. Abell Collection

Approval

Donald G. Reid

Tim D. Sauer

School of Rural Planning
and Development

Collection Development
Division, Library

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Appendix: Collection Levels

Six numeric codes establish a standard terminology to express assessments of the Existing Collection Strength (ECS) and Current Collecting Intensity Objective (CCI) levels. These codes reflect a broad national or international perspective relative to the universe of publications.

Code	Label	Definition
0	Out of Scope	The Library does not collect in this subject area.
1	Minimal Level	A subject area in which few selections are made beyond very basic works .
2	Basic Information Level	A selective collection of materials that serves to introduce and define a subject and to indicate the varieties of information available elsewhere. It may include dictionaries, encyclopedias, access to appropriate bibliographic databases, selected editions of important works, historical surveys, bibliographies, handbooks, and a few major periodicals.
3	Study or Instructional Support Level	A collection that is adequate to impart and maintain knowledge about a subject in a systematic way but at a level of less than research intensity. The Collection includes a wide range of basic works in appropriate formats, a significant number of classic retrospective materials, complete collections of the works of more important writers, selections from the works of secondary writers, a selection of representative journals, access to appropriate machine-readable data files, and the reference tools and fundamental bibliographical apparatus pertaining to the subject. At the study or instructional support level, a Collection is adequate to support undergraduate study and some graduate instruction in master's degree programs.
4	Research Level	A collection that includes the major published source materials required for dissertation and independent research, including materials containing research reporting, new findings, scientific experimental results, and other information useful to researchers. It is intended to include all important reference works and a wide selection of specialized monographs, as well as a very extensive collection of journals and major indexing and abstracting services in the field. Pertinent foreign language materials are included. Older material is usually retained for historical research when pertinent. A collection at this level fully supports doctoral and other original research by faculty .
5	Comprehensive Level	A collection in which a library endeavours, so far as it is reasonably possible, to include all significant works of recorded knowledge (publications, manuscripts, other forms), in all applicable languages , for a necessarily defined and limited field. This level of collection intensity is one that maintains a "special collection"; the aim, if not the achievement, is exhaustiveness. Older material is retained for historical research with active preservation efforts.

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Eight alphabetic language codes amplify the ECS and CCI levels. As with Collection Levels, language coverage is viewed in the context of the universe of publishing rather than local perceptions of need.

Code	Definition
E	English language material predominates. Little or no material in languages other than English is collected.
P	French language material predominates. Little or no material other than French is collected.
V	English and French materials predominate. Little or no material in languages other than English or French is collected.
S	Selected non-English material included in addition to English material.
T	Selected non-French material included in addition to French material.
X	Selected foreign language material included in addition to English and French material.
W	Wide selection of material in all applicable languages. No programmatic decision is made to restrict materials according to language.
Y	Material is primarily in one foreign language (excluding French or English). The overall focus is on collecting material in the local vernacular.
