

Copies/scans made on this copying or scanning equipment are subject to Canadian copyright law.

Fair Dealing and what you can copy:

The fair dealing exception in the Copyright Act allows for some copying from copyrighted works without requiring a license or the permission of the copyright owner. However, in order for fair dealing to apply, copying must for the following purposes: **private study**, **research**, **education**, parody, satire, criticism, review or news reporting.

The University has adopted a Fair Dealing Policy to assist you in determining what may be copied or scanned without infringing copyright.

The Fair Dealing Policy permits the copying of short excerpts of works, and defines a short excerpt as "Up to 10 per cent of a copyrighted work, or the following, whichever is greater provided that in each case, no more of the work is copied than is required in order to achieve the allowable purpose."

Some examples are:

- One chapter from a book
- A single article from a periodical issue
- An entire artistic work (e.g. painting, photograph, diagram, drawing, map, chart)
 from a work containing other artistic works
- An entire newspaper article or page
- An entire single poem or musical score from a work containing other poems or musical scores
- An entire entry from an encyclopedia, dictionary or similar work

The University is not liable for any infringing copies made or communicated using its copiers, printers, or scanners.

Need more info?

Contact the University's copyright officer via phone 519-824-4120 Ext. 54701 or by email at fairdealing@uoguelph.ca

